

## PANDUAN PENGIRIMAN NASKAH MELALUI ONLINE SUBMISSION

1. <http://journal.ipb.ac.id/index.php/JIPI>
2. Masukkan Nama User dan Password



Journal Ilmu Pertanian Indonesia

OPEN JOURNAL SYSTEMS

Journal Help

USER

Username

Password

Remember me

Login

JOURNAL CONTENT

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By Issue

By Author

By Title

Other Journals

INFORMATION

For Readers

For Authors

For Librarians

HOME ABOUT LOGIN REGISTER SEARCH CURRENT ARCHIVES

ANNOUNCEMENTS EDITORIAL TEAMS AUTHOR GUIDELINES AIMS AND SCOPE PUBLICATION

ETHICS OPEN ACCESS & COPYRIGHT

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JURNAL ILMU PERTANIAN INDONESIA

Jurnal Ilmu Pertanian Indonesia (JIPI) published three time a year April, Agust, and December by Institute for Research and Community Services (LPPM), Bogor Agricultural University (IPB). Articles loaded covering research results and analysis policy that is applicative includes agricultural in the broadest sense: agronomy, science of soils, pest and disease of, the zoological, of medicine veterinary, agricultural engineering, industrial technology, technology food, the science of nutrition, family and consumers, biometry, biology, climatology, livestock, fisheries and of marine science, health care and the environment, forestry, and socioeconomic agricultural are being considered and was approved by the council editor.

ANNOUNCEMENTS

CALL FOR ARTICLES

JIPI Call for articles

Posted: 2015-10-03

More...

p-ISSN: 0853-4217

e-ISSN: 2443-3462

ABSTRACTING & INDEXING

Crossref Google

CiteFactor JournalTOCs

OAJI Open Academic Journals Index

COSMOS IMPACT FACTOR INFOBASE INDEX

ISJD IPI

ESJI BASE

Scholarsteer INDEX COPERNICUS

DRJI

VISITORS

3. Jika Belum Memiliki, Pada Menu Utama Klik Menu Register Untuk Mendaftar Sebagai Author.



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DRJI

**4. Isikan Profil Anda Pada Halaman Profile Ini. Yang Diberi Tanda Bintang Wajib di Isi. Yang Lainnya Bersifat Opsional, Boleh Diisi Boleh Tidak.**

- Pada kotak username isikan username yang akan digunakan saat login.
- Pada kotak password isikan password yang akan digunakan saat login.
- Pada kotak repeat password ketik ulang password pada langkah ulang sebelumnya.
- Pada kotak validation, isikan tulisan sebagaimana yang tampil pada gambar.
- Pada kotak first name isikan nama pertama anda.
- Pada kotak last name isikan nama kedua anda. Bila nama anda hanya satu kata, ketik lagi nama pertama anda di sini.

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## REGISTER

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Fill in this form to register with this site.

[Click here](#) if you are already registered with this or another journal on this site.

### PROFILE

Username *	<input type="text" value="sanji"/>	The username must contain only lowercase letters, numbers, and hyphens/underscores.
Password *	<input type="password" value="*****"/>	The password must be at least 6 characters.
Repeat password *	<input type="password" value="*****"/>	
Validation *		Please enter the letters as they appear in the image above.
Salutation	<input type="text" value=""/>	
First Name *	<input type="text" value="vinsmoke"/>	
Middle Name	<input type="text" value=""/>	
Last Name *	<input type="text" value="sanji"/>	
Initials	<input type="text" value="vs"/> Joan Alice Smith = JAS	
Gender	<input type="text" value="M"/>	

- Pada kotak email, isikan alamat email anda.
- Pada kotak confirm email, ketik lagi alamat email anda.

Gender	<input type="text" value="M"/>	
Affiliation	<input type="text" value="Lembaga Penelitian dan Pengabdian kepada Masyarakat, Institut Pertanian Bogor"/>	(Your institution, e.g. "Simon Fraser University")
Signature	<input type="text" value=""/>	
Email *	<input type="text" value="v_sanji@ipb.ac.id"/>	<a href="#">PRIVACY STATEMENT</a>
Confirm Email *	<input type="text" value="v_sanji@ipb.ac.id"/>	
ORCID iD	<input type="text" value=""/>	ORCID iDs can only be assigned by <a href="#">the ORCID Registry</a> . You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. <a href="http://orcid.org/0000-0002-1825-0097">http://orcid.org/0000-0002-1825-0097</a> ).
URL	<input type="text" value=""/>	
Phone	<input type="text" value=""/>	
Fax	<input type="text" value=""/>	
Mailing Address	<input type="text" value=""/>	

- Pada kotak country, pilihlah Indonesia.
- Beri tanda cek pada kotak “ Send me a confirmation...” agar OJS mengirimkan email konfirmasi pendaftaran yang berisi username dan password.
- Beri tanda cek pada kotak reader, bila anda ingin sebagai pembaca jurnal saja.
- Beri tanda cek pada kotak author, bila ingin mengirimkan manuskrip atau naskah ilmiah.
- Beri tanda cek pada kotak reviewer, bila anda berminat juga menjadi reviewer naskah. Bila anda memilih jadi reviewer, tuliskan juga bidang kepakaran anda pada kotak dibawahnya.

Country:

Bio Statement (E.g., department and rank):

Confirmation:  Send me a confirmation email including my username and password

Working Languages:  English,  Indonesian

Register as:  Reader: Notified by email on publication of an issue of the journal,  Author: Able to submit items to the journal,  Reviewer: Willing to conduct peer review of submissions to the site. Identify reviewing interests (substantive areas and research methods):

\*\* Denotes required field

5. Kotak yang Harus Diisi Adalah yang Diberi Tanda Bintang, Sedangkan yang Lain Bersifat Opsional.

6. Bila Sudah, Klik Tombol Register.

7. Berikutnya Anda Akan Masuk ke Akun Anda.

The screenshot shows the user home page of the Jurnal Ilmu Pertanian Indonesia (JIPI) website. The page layout includes a navigation menu at the top with links for HOME, ABOUT, USER HOME, SEARCH, CURRENT, ARCHIVES, and ANNOUNCEMENTS. Below the navigation menu, there is a search bar and a 'MY ACCOUNT' section. In the 'MY ACCOUNT' section, the 'Author' link is highlighted with a red circle, and the text '[New Submission]' is visible next to it. The page also displays ISSN information (p-ISSN: 0853-4217, e-ISSN: 2443-3462) and a list of abstracting and indexing services. At the bottom right, there is a 'VISITORS' section showing the current number of visitors.

## 8. Klik New Submission Untuk Mengisi Metadata dan Memasukan Manuskrip.

The screenshot shows the submission interface for Jurnal Ilmu Pertanian Indonesia. The page title is "STEP 1. STARTING THE SUBMISSION". The navigation menu includes HOME, ABOUT, USER HOME, SEARCH, CURRENT, ARCHIVES, ANNOUNCEMENTS, EDITORIAL TEAMS, AUTHOR GUIDELINES, AIMS AND SCOPE, PUBLICATION ETHICS, OPEN, ACCESS & COPYRIGHT. The breadcrumb trail is "Home > User > Author > Submissions > New Submission". The main content area contains a confirmation message: "Encountering difficulties? Contact Editorial Office for assistance (+62-51-8622323)". Below this is a "SUBMISSION CHECKLIST" with five items, each with a checkbox. The items are: 1. The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor). 2. The submission file is in Microsoft Word, RTF, or WordPerfect document file format. 3. Where available, URLs for the references have been provided. 4. The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end. 5. The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines, which is found in About the Journal. 6. If submitting to a peer-reviewed section of the journal, the instructions in Ensuring a Blind Review have been followed. On the right side, there are ISSN numbers (p-ISSN: 0853-4217, e-ISSN: 2443-3462), a list of abstracting and indexing services (Crossref, Google, CiteFactor, JournalTOCs, OAJ, Open Access Journals Index, ResearchGate, COBISS, INFOTRAC, ISJD, IPI, ESJI, BASE, Scholarsteer, INDEX, COPERNICUS, DRJI), and a visitors table showing ID (27340) and IQ (2677).

- Konfirmasi pada setiap item dalam Submission Checklist dan pastikan sudah benar pada setiap checkbox
- Sebagai opsional, Anda dapat menambahkan komentar apapun yang akan dikirim ke editor.
- Pilih "Save and Continue". Pada bagian ini penting untuk diperhatikan, anda memiliki kewenangan untuk mengatur kewenangan terhadap jurnal anda, mungkin diperlukan pemberitahuan hak cipta atau ijin pengutipan.

## 9. Upload Submission.

- Klik Browse untuk membuka jendela upload, Pilih file file pada hard drive komputer Anda.
- Cari file yang ingin Anda kirimkan.

The screenshot shows the submission interface for Jurnal Ilmu Pertanian Indonesia, Step 2: Uploading the Submission. The navigation menu is the same as in Step 1. The breadcrumb trail is "Home > User > Author > Submissions > New Submission". The main content area contains a confirmation message: "Encountering difficulties? Contact Editorial Office for assistance (+62-51-8622323)". Below this is a "SUBMISSION FILE" section with a message "No submission file uploaded." and a form with a "Choose File" button, a "No file chosen" text, and an "Upload" button. At the bottom of the form are "Save and continue" and "Cancel" buttons. On the right side, there are ISSN numbers (p-ISSN: 0853-4217, e-ISSN: 2443-3462), a list of abstracting and indexing services (Crossref, Google, CiteFactor, JournalTOCs, OAJ, Open Access Journals Index, ResearchGate, COBISS, INFOTRAC, ISJD, IPI, ESJI, BASE, Scholarsteer, INDEX, COPERNICUS, DRJI), and a visitors table showing ID (27341) and IQ (2677).

- Klik Upload.
- Setelah pengiriman diupload, klik "Save and Continue".

### 10. Masukkan Submission Metadata.

- Lengkapi rincian author. Semua kolom yang ditandai dengan tanda bintang wajib untuk diisi. Jika terdapat beberapa penulis, dapat menggunakan tombol "Add author" untuk menampilkan kolom tambahan:

**ABSTRACTING & INDEXING**

Crossref, Google, CiteFactor, JournalTOCs, OAJI, OSING IMPACT FACTOR, INFOBASE INDEX, ISJD, IPI, ESJI, BASE, Scholarsteer INDEX, COPERNICUS, DRJI

**VISITORS**

ID	27341
US	2577
SG	154
RU	146
MY	99
IN	90
GB	68
NL	60
CN	57
JP	36
DE	30
TR	28
TL	22
AU	13
TH	13

- Tambahkan title dan abstract, sesuai dengan bahasa yang dipakai

**TITLE AND ABSTRACT**

Title \*  
Abstract \*

**VISITORS**

HK	11
PK	9
FR	8
MT	8
BR	8
EU	7
IT	6
IQ	5
NG	5
LK	5

Newest: UA  
You: ID  
Today: 19  
Month: 2628  
Total: 31826  
Supercounters.com

- Lengkapi pada form indexing

**INDEXING**

Provide terms for indexing the submission; separate terms with a semi-colon (term1 ; term2 ; term3).

Keywords

Language   
English=en, French=fr, Spanish=es. Additional codes.



- Masukkan Nama pada any supporting agencies

**CONTRIBUTORS AND SUPPORTING AGENCIES**

Identify agencies (a person, an organization, or a service) that made contributions to the content or provided funding or support for the work presented in this submission. Separate them with a semi-colon (e.g. John Doe, Metro University, Master University, Department of Computer Science).

Agencies

- Pilih "Save and Continue"

## 11. Mengupload File Tambahan.

- Langkah ini adalah opsional. Jika Anda memiliki tambahan file, seperti instrumen penelitian, data set, dll, Anda dapat menambahkannya di sini. Tambahan File dapat di-upload dalam format file dan dapat dibaca oleh reader.

The screenshot shows the JIPI (Jurnal Ilmu Pertanian Indonesia) website interface. The main content area is titled "STEP 4. UPLOADING SUPPLEMENTARY FILES" and includes a "CONFIRMATION" section. Below this, there is a table with columns for ID, TITLE, ORIGINAL FILE NAME, DATE UPLOADED, and ACTION. The table currently shows "No supplementary files have been added to this submission." At the bottom of the table, there is an "Upload supplementary file" section with a "Choose File" button, a text field showing "No file chosen", and an "Upload" button. Below the table, there are "Save and continue" and "Cancel" buttons.

- Cari file yang ingin Anda kirimkan.
- Klik Upload pada halaman ini, yang upload file dari komputer ke jurnal situs web dan nama itu mengikuti aturan jurnal.
- Setelah pengiriman diupload, klik "Save and Continue".

## **12. Konfirmasi Submissioning.**

Dengan empat langkah sebelumnya proses pengiriman sudah selesai, klik "Finish Submission" untuk mengirimkan naskah Anda. Anda akan menerima pemberitahuan melalui email dan akan dapat memantau kemajuan Submission selama proses editorial dengan cara masuk ke dalam web jurnal.

## **13. Responding To Reviews.**

Masuk ke account Anda dan klik pada link judul kiriman Anda. Dari halaman 'Summary', Anda akan dapat melihat kolom Anda yang dimasukkan pada saat pengiriman. Dari sini Anda dapat membaca versi Reviewer dan versi editor . Anda memiliki hak Baca atau ,mengirim komentar. Gunakan file upload alat untuk mengirimkan perubahan apapun untuk artikel Anda.

## **14. Copyediting.**

Ketika kiriman Anda telah diterima, salinan akan dikembalikan ke anda untuk dilakukan copyediting. Masuk ke account Anda dan pilih Link "Queued for Editing". Baca pada versi yang sudah diedit dan silakan dibuat perubahan tambahan yang diperlukan. Ini adalah kesempatan terakhir untuk melakukan perubahan utama pada artikel anda sebelum di terbitkan. Copyedit komentar dapat ditambahkan dengan menggunakan ikon di dekat bagian bawah ini. Catatan ke "Copyedit Instruction" juga dapat dilakukan disini. Upload versi yang sudah direvisi pada Section "Author Copyedit". Pilih ikon "Completed" bila sudah selesai.

## **15. Proofreading.**

Setelah dokumen HTML dan PDF telah dibuat, Anda akan diminta untuk cetakan percobaan mereka sebelum penerbitan. Petunjuk proofreading dihubungkan pada bagian bawah. Anda juga dapat mengirimkan koreksi menggunakan ikon "Proofreading Corrections" . Bila Anda sudah selesai, klik pada ikon "Complete" untuk pemberitahuan Proofreader. Ini adalah kesempatan terakhir untuk melakukan perubahan ke artikel sebelum penerbitan.

## **16. Reader (Pembaca).**

Pembaca yang Terdaftar menerima pemberitahuan untuk penerbitan masing-masing isu yang meliputi Daftar Isi dari jurnal.

## **17. Reading Tools.**

Reading Tools dimaksudkan untuk membantu pembaca yang ahli ataupun pemula untuk jurnal, membangun konteks, interpretasi, evaluasi dan memanfaatkan penelitian mereka. Reading Tools telah dikembangkan untuk berbagai disiplin keilmuan.